

CAREER OPPORTUNITY

CHRISTIAN EDUCATOR

- Milton, Ontario



POSITION LOCATION: Milton, Ontario

REMUNERATION AND POSITION TYPE: Part time – 15 hours/week on average, 1 year contract - with possibility of becoming permanent part time position. Remuneration commensurate with experience and qualifications.

POSTING DATE: Sept 15, 2022

PURPOSE OF THE POSITION:

- Working with the Lead Pastor and Session at Knox, the Christian Educator, a committed Christian, is the key individual providing programs for faith development of all ages at Knox. Accountable to Knox's vision of "Sharing Christ with Others", the immediate, priority focus is on children, youth and family ministries. This is an evolving program with ongoing priority setting and reassessment of opportunities.

ESSENTIAL DUTIES:

- Provide leadership in Children's Ministry
 - Recruit and organize a team of volunteers to teach and lead children's ministries.
 - Evaluate and implement education curriculums.
 - Review, develop and implement Sunday School teaching methodology.
- Provide leadership in Youth Ministry
 - Recruit and organize a team of volunteers to teach and lead youth ministries.
 - Build a youth community through engaging teaching and experiential programs.
- Provide leadership in Family Ministry
 - Facilitate the integration of new families within the congregation.
- Plan, coordinate and present special seasonal/community programs (i. e. Pageants, VBS, and School Break Programs).
- Other duties as assigned.

ESSENTIAL RESPONSIBILITIES:

- Communicate to ensure an open inviting environment.
- Assist as a consultant to small group initiatives within the congregation.
- Maintain all pertinent records of participants and families in programs; perform other administrative functions as required.
- Ensure compliance with PCC policy: "Leading with Care".
- Report as required to Session, explaining how the Christian Education programs fit into Knox's vision.
- Recommend annual operating and capital (facility planning) budgets for faith development programs.

KNOWLEDGE, SKILLS, EDUCATION & EXPERIENCE:

- Proven experience in developing and leading educational programs/events.
- Proven team player with excellent communication and interpersonal skills.
- A post-secondary graduate in education and/or Bible College training or equivalent.
- An innovative thinker, enthusiastic and able to work with minimal supervision.
- Solid organizational and problem-solving capabilities.
- Able to adapt to a flexible work schedule. Familiar/or willing to become familiar with the Presbyterian Church polity, history and beliefs.
- Comfortable with technology (communication platforms).

Please submit resume and covering letter to the attention of Knox Presbyterian Church:
knox@knoxmilton.com by Oct 31, 2022.