

CAREER OPPORTUNITY

CHRISTIAN EDUCATOR

- Milton, Ontario



POSITION LOCATION: Milton, Ontario

REMUNERATION AND POSITION TYPE: Part time – 12 hours/week on average, 1 year contract - with possibility of becoming permanent part time position. Remuneration commensurate with experience and qualifications.

POSTING DATE: Mar 11, 2024

PURPOSE OF THE POSITION:

- Working closely with the Lead Pastor and Session, this position plays a pivotal role in the development and implementation of programs aimed at nurturing the faith of children and youth aligning with Knox's vision of "Sharing Christ with Others." This position carries a specific focus on children, youth, and family ministries, reflecting an evolving program that involves continuous priority setting and reassessment of opportunities.

ESSENTIAL DUTIES:

- Provide leadership for Youth Christian Education Program Development:
 - Recruit and organize a team of volunteers to teach and lead children and youth ministries.
 - Create and implement engaging and age-appropriate curriculum for children, youth, and families.
 - Foster an environment that encourages the spiritual growth and development of children and youth.
- Provide leadership to families in the congregation by:
 - Facilitate the integration of new families within the congregation.
 - Establish connections with parents and guardians to involve them in the faith development of their children.
- Work collaboratively with church staff, volunteers, and leaders to integrate Christian education into the broader church mission and activities including special seasonal programs (i.e. Pageants, VBS, and School Break Programs)
- Engage with the wider church community to ensure a cohesive approach to faith development.
- Other duties as assigned.

ESSENTIAL RESPONSIBILITIES:

- Communicate effectively with students, parents, and volunteers to ensure an open inviting environment and to keep them informed about the Christian education program.
- Assist as a consultant to small group initiatives within the congregation.
- Manage administrative tasks related to Christian education programs, including record-keeping, communication, and volunteer coordination.
- Ensure compliance with relevant policies and procedures including the PCC policy: "Leading with Care".
- Report as required to Session, explaining how the Christian Education programs fit into Knox's vision.
- Recommend annual operating and capital (facility planning) budgets for faith development programs.

KNOWLEDGE, SKILLS, EDUCATION & EXPERIENCE:

- A committed Christian with a strong commitment to the Christian faith and a passion for nurturing the spiritual growth of children, youth, and families.
- Proven experience in Christian education, particularly with children and youth.
- Excellent communication and interpersonal skills, with the ability to connect with individuals of all ages and backgrounds.
- A post-secondary graduate in education and/or Bible College training or equivalent.

- An innovative thinker, enthusiastic and able to work with minimal supervision.
- Strong organizational and administrative abilities, with attention to detail and the ability to manage multiple tasks effectively.
- Able to adapt to a flexible work schedule.
- Flexibility to adapt to changing priorities and work collaboratively within a team-oriented environment.
- Familiar/or willing to become familiar with the Presbyterian Church polity, history and beliefs.

Please submit resume and covering letter to the attention of Knox Presbyterian Church:
knox@knoxmilton.com by Apr 30, 2024.